

# Switch It!

Moving accounts to Sterling Bank just got easier.



## Switching Made Easier!

Changing financial institutions doesn't have to be difficult. In fact, we've made it easier. Just follow the checklist below and start enjoying the Sterling Bank advantage!



### Need more information?

*If you need additional assistance or want more information, please don't hesitate to call or stop by any of our branch locations.*

- ▶ 234 E. LaSalle Ave., Barron, WI 54812  
Phone: (715) 537-3141
- ▶ 427 2nd Street, Chetek, WI 54728  
Phone: (715) 924-4817
- ▶ 2547 State Road 35, Luck WI 54853  
Phone: (715) 472-4088
- ▶ 311 N. Main Street, Rice Lake, WI 54868  
Phone: (715) 736-6150

**Sterling Bank**



## Switch It Checklist

### 1. Fill out the enclosed forms

- Release of Information
- Authorization to Close Account
- Direct Deposit Authorization
- Automatic Payment Authorization
- New Account Application

### 2. Get the forms to us

- Drop off the forms at your local branch. A Bank employee can assist you if you have questions about any of the forms.

### 3. We'll help you from there

- We'll review the forms to ensure they are completed appropriately.
- Our New Accounts staff will contact you if further information is necessary.

**Sterling Bank**



### ► Authorization to Close Account

For your convenience, Sterling Bank will send this form to your existing financial institution.

#### Please close the following accounts:

Financial Institution: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Account Number: \_\_\_\_\_

Account Number: \_\_\_\_\_

Effective Date: \_\_\_\_\_

Name on the account: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Social Security Number: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Please send the balance of my account(s) for deposit only to Sterling Bank account number: \_\_\_\_\_

Sterling Bank routing number: **091803300**

*I authorize the closing of my account(s) as noted above.*

\_\_\_\_\_  
Signature Date

Your prompt attention to this request is appreciated. Thank You.

#### PLEASE RESPOND TO STERLING BANK

Attn.: New Accounts

*(Please refer to the back of this brochure for contact information and branch locations.)*



### ► Direct Deposit Authorization

For your convenience, Sterling Bank will contact your employer about making direct deposits into your new account(s).

I authorize (company name): \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

...to accept this signed form to direct my payment/credit to my STERLING BANK checking / savings account. I understand that it may take up to 30 days to process this request.

\_\_\_\_\_  
Signature Date

**Sterling Bank ACH Routing / Transit Number: 091803300**

Account Number: \_\_\_\_\_

Distribution: \_\_\_\_\_

1. Savings Amount: \_\_\_\_\_

2. Checking Amount: \_\_\_\_\_



### ► Automatic Payment Authorization

For your convenience, Sterling Bank will contact vendors with a notification to start automatic payments from your new account(s).

I authorize (company name): \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

...to accept this signed form to change my payment to my STERLING BANK checking / savings account. I understand that it may take up to 30 days to process this request.

\_\_\_\_\_  
Signature Date

**Sterling Bank ACH Routing / Transit Number: 091803300**

Account Number: \_\_\_\_\_ savings/checking



► **Release of Information**

Please read, sign and date the form where indicated. The Release of Information grants permission to obtain necessary information for your new accounts.

To Whom it May Concern,

I hereby authorize Sterling Bank to receive information about my existing account. I have recently opened an account with Sterling Bank, and I wish to transfer my deposits/debits to this new account. All information provided will be used solely for the purpose of moving deposits/debits to this new account.

\_\_\_\_\_  
Signature Date

Your prompt attention to this request is appreciated.  
Thank You.

**PLEASE RESPOND TO STERLING BANK**

Attn.: New Accounts  
(Please refer to the back of this brochure for contact information and branch locations.)



► **New Account Application**

To help the government fight the funding of terrorism and money laundering activities, Federal law requires all financial institutions to obtain, verify and record information that verifies each person who opens an account. What this means for you: When you open an account, we will ask for your name, address, date of birth, and other information that will allow us to identify you. We may also ask to see your driver's license or other identifying documents.

Name: \_\_\_\_\_ Date of Birth: \_\_\_/\_\_\_/\_\_\_  
Address: \_\_\_\_\_  
How long have you lived at this current address? \_\_\_\_\_  
Home Phone: \_\_\_\_\_  
Previous Address: \_\_\_\_\_  
How long did you live at this address? \_\_\_\_\_  
Social Security Number: \_\_\_\_\_  
Driver's License Number: \_\_\_\_\_ U.S. Citizen? \_\_\_\_\_  
Issue & Expiration Date: \_\_\_\_\_  
State of Issuance: \_\_\_\_\_ Photo Match: \_\_\_\_\_  
Employer/Occupation: \_\_\_\_\_  
How long?: \_\_\_\_\_ Business Phone: \_\_\_\_\_  
Previous Employer: \_\_\_\_\_  
Mother's Maiden Name: \_\_\_\_\_ City of Birth: \_\_\_\_\_  
Name of nearest relative not living with you: \_\_\_\_\_  
Relationship of that relative to you: \_\_\_\_\_  
Would you like to enroll in free Online Banking: \_\_\_ Telephone Banking: \_\_\_  
I agree to receive product information from Sterling Bank via email: \_\_\_\_\_  
E-mail address: \_\_\_\_\_  
Would you like a free combined statement? \_\_\_\_\_  
Have you had a checking/savings account at another financial institution: \_\_\_\_\_  
If yes, where? \_\_\_\_\_  
Reason for leaving: \_\_\_\_\_  
Have you ever had a checking/savings account closed or suspended? \_\_\_\_\_  
If yes, please explain: \_\_\_\_\_  
Estimate of monthly cash deposits/frequency: \_\_\_\_\_/\_\_\_\_\_  
Estimate of monthly (in/out) wires/frequency: \_\_\_\_\_/\_\_\_\_\_  
Source of Opening Funds: \_\_\_\_\_ Amount: \$ \_\_\_\_\_

I (we) agree that the bank may rely on the accuracy of the above information, and is authorized to obtain and/or verify my (our) credit worthiness. Commercial applicants certify they do not engage in an internet gambling business.

\_\_\_\_\_  
Your Signature Date

► **New Account Application - page 2**

If your account will have a Joint Owner, please fill out this side as well.

Co-Owner's Name: \_\_\_\_\_ Date of Birth: \_\_\_/\_\_\_/\_\_\_  
Address: \_\_\_\_\_  
How long have you lived at this current address? \_\_\_\_\_  
Home Phone: \_\_\_\_\_  
Previous Address: \_\_\_\_\_  
How long did you live at this address? \_\_\_\_\_  
Social Security Number: \_\_\_\_\_  
Driver's License Number: \_\_\_\_\_ U.S. Citizen? \_\_\_\_\_  
Issue & Expiration Date: \_\_\_\_\_  
State of Issuance: \_\_\_\_\_ Photo Match: \_\_\_\_\_  
Employer/Occupation: \_\_\_\_\_  
How long?: \_\_\_\_\_ Business Phone: \_\_\_\_\_  
Previous Employer: \_\_\_\_\_  
Mother's Maiden Name: \_\_\_\_\_ City of Birth: \_\_\_\_\_  
Name of nearest relative not living with you: \_\_\_\_\_  
Relationship of that relative to you: \_\_\_\_\_  
Would you like to enroll in free Online Banking: \_\_\_ Telephone Banking: \_\_\_  
I agree to receive product information from Sterling Bank via email: \_\_\_\_\_  
E-mail address: \_\_\_\_\_  
Would you like a free combined statement? \_\_\_\_\_  
Have you had a checking/savings account at another financial institution: \_\_\_\_\_  
If yes, where? \_\_\_\_\_  
Reason for leaving: \_\_\_\_\_  
Have you ever had a checking/savings account closed or suspended? \_\_\_\_\_  
If yes, please explain: \_\_\_\_\_  
Estimate of monthly cash deposits/frequency: \_\_\_\_\_/\_\_\_\_\_  
Estimate of monthly (in/out) wires/frequency: \_\_\_\_\_/\_\_\_\_\_  
Source of Opening Funds: \_\_\_\_\_ Amount: \$ \_\_\_\_\_

I (we) agree that the bank may rely on the accuracy of the above information, and is authorized to obtain and/or verify my (our) credit worthiness. Commercial applicants certify they do not engage in an internet gambling business.

\_\_\_\_\_  
Your Signature Date

